



e-Business Services

eBidding Tender participation

Version 10/2020

Dear User,

this manual shows eBidding system process for Standalone Negotiation scenario as Bidder.

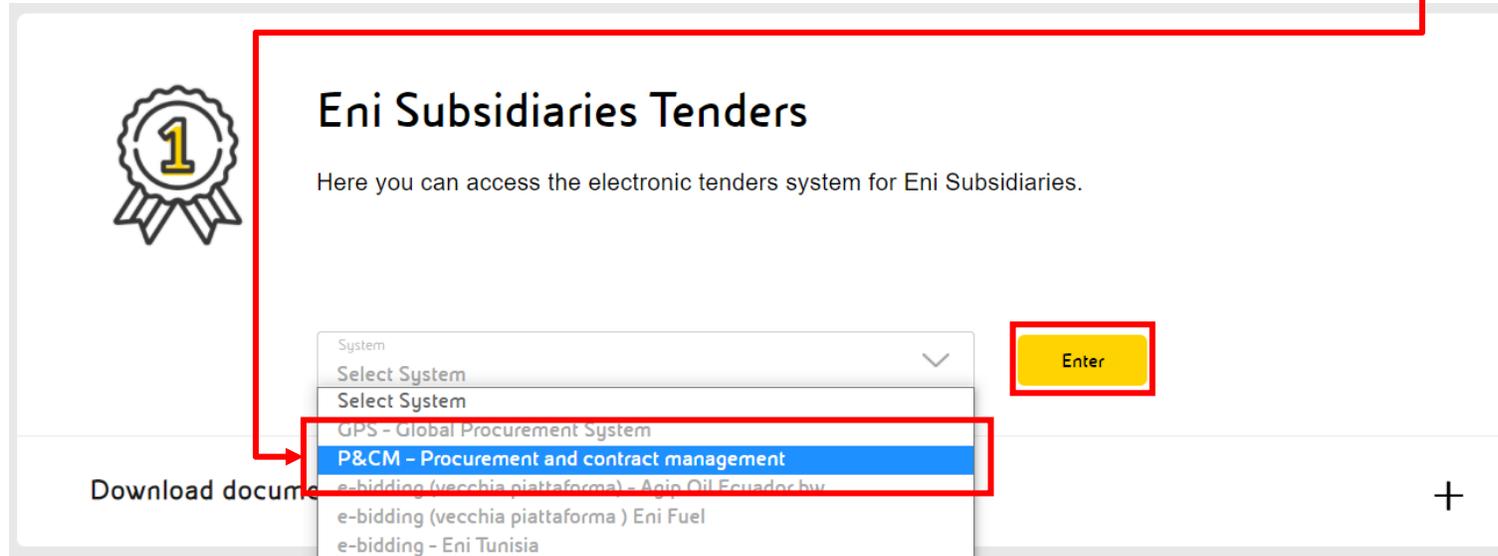
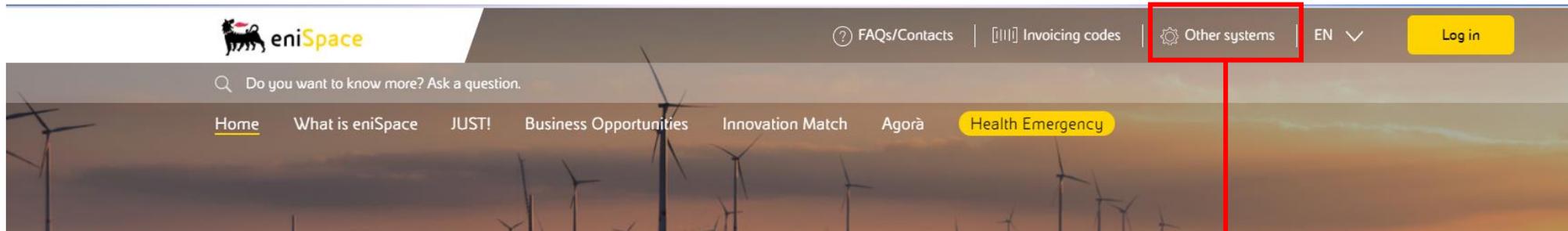
We kindly suggest to inspect this manual and check features and characteristics of eBidding scenario for a better utilization of the system.



Logon eBidding

eBusiness eBidding system is available at:

https://esupplier.eni.com/PFU_en_US --> Other Systems → Eni Subsidiaries Tenders → P&CM – Procurement and contract management



Click on Enter and then provide your eBidding system credentials (UserID, Password) to Log-in



eBidding Home Page

eBusiness eBidding system allows to access as Bidder to participate to Tender processes

To access eBidding Tenders it's mandatory to virtually sign-off Eni Tender Regulations clicking *Bid Rules* link icon.



Accept Eni Tender Regulations

Eni Tender Regulations Pdf document will open. To accept regulations click on button *Accept Tender Regualtions*

Then click on *OK* for confirmation.

RfQ Management



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versalis
international

210 x 297 mm

Accept Tender Regulations

Each User has the obligation to change the password at the first access to the Tender. To process further password changes the User shall contact the Service Operations Support.

The password assigned is unique, exclusive and not transferable to third parties. The User is responsible for the security of the password and deriving from it, in consequence of the use of these Regulations and accessing the System.

Confirmation required
You are accepting all rules: are you sure?
OK Cancel



Search for Tender Documents

Bidder can search for Tenders to which was invited to participate

System allows to set Criteria maintenance to search for Tenders. Click on *Show Quick Criteria Maintenance* then on *Apply* to set filters

RfQ Management

RfQ Management

Active Queries

RfX / BID category **All (1)** Published (0) Completed (0)

RfX / BID category - All

Show Quick Criteria Maintenance

Hide Quick Criteria Maintenance

View: [Standard View] Create Response Display Event Display Re

Event Number	Event Description	Eve
7200000060	BUYER_BE_DE1 10.08.2020 12:35	Bid

Event Number: 7200000060 To

Event Status: [v]

Creation Date: [1] To [1]

Deadline Date Flag: [v]

Status: [v]

Response Timeframe: [v]

Apply Clear

View: [Standard View] Create Response Display Event Display Response Print Preview Refresh Export

Event Number	Event Description	Event Type	Event Status	Start Date
7200000060	BUYER_BE_DE1 10.08.2020 12:35	Bid invitation	Published	

Click on *Clear* to reset filters and then *Apply* to save changes



Check Tender details

After Search, system extract tenders according to set filter criteria.

Bidder Can check details of Tender clicking on Tender Hyperlink or clickin on *Display Event*.

Tender Details are available under sections *RFX Information, Items* and *Notes and Attachments*.

Nella sezione Informazioni appalto è presente il Termine presentazione offerta, data e ora entro il quale l'offerente deve presentare la propria offerta; oltre questo termine il sistema non permette l'inserimento di nuove offerte.

RFX / BID category - All

Show Quick Criteria Maintenance

View: [Standard View] RFX

Event Number	Event De
7200000060	BUYER_B

Display RFX: 7200000100

Close

Number	Name	Status	Remaining Time	RFX Response
7200000100	BUYER_BE_DE1 11.09.2020 14:22	Published	0 Days 00:00:00	

RFX Information Items Notes and Attachments

* Submission Deadline: 11.09.2020 13:35:00

Currency: EUR



Check Tender details

To check Tender Items select *Items* tab then select an item and click on *Details* for item specifications.

RFx

Display RFx: 7200000060

Number 7200000060 Name BUYER_BE_DE1 10.08.2020 12:35 Status Published Remaining Time 0 Days 01:35:10

RFX Information **Items** Notes and Attachments

▼ Item Overview

Line Number	Description	Quantity	Unit	Currency	Delivery Date
0001	Electronic Material				
0002	Cables				
0003	Hardware				

Item 0001 : Electronic Material

Identification

Description:

Product Category:

Further Properties

Currency, Values and Pricing

Required Quantity: each

Service and Delivery

Delivery Date / Time:



Check Tender details – Collaboration Area

Within *Notes and Attachments* sections are available Both *Economical Attachments* and *Collaboration Area*

Within Collaboration Area it is possible to breakdown folder structures in which Buyer inserts, according to Tender phases, technical and Economical attachments visible to all participants.

The image shows a screenshot of the SAP mySAP PLM cFolders interface. The main window displays details for RFX: 7200000060. At the top, there are buttons for 'Close' and 'Create Response'. Below this, a table lists RFX information with columns for Number, Name, Status, and Remaining Time. The 'Notes and Attachments' section is highlighted with a red box. It contains a table with columns for Assigned To, Category, and Text Preview. Below this, the 'Economical Attachments' section is also highlighted with a red box, showing a table with columns for Assigned To, Category, Description, and File Name. The 'Collaboration' section is highlighted with a red box, showing a 'Create' button and a list of collaborations. A red arrow points from the 'Create' button to the 'Collaboration on the Web' window. This window shows the 'Collaboration on the Web' interface for 'Collaborazione Appalto 7200000060'. It includes a navigation pane on the left with folders like 'Public Area' and 'Bidding documents'. The main content area shows the 'Process Collaboration' form with fields for Name, Description, Authorization, Due Date, Due Time, and Use as Template. A red box highlights the 'Aprire o salvare ECO_BUYER_1.xlsx da st-en-dc-srm.eni.com?' dialog box at the top of the main window.

Display RFX: 7200000060

Close Create Response

Number 7200000060 Name BUYER_BE_DE1 10.08.2020 12:35 Status Published Remaining Time 0 Days 01:30:11

RFX Information Items **Notes and Attachments**

Notes

Add Clear

Assigned To	Category	Text Preview
-------------	----------	--------------

Economical Attachments

Add Attachment Edit Description Delete

Assigned To	Category	Description	File Name
Document Header	Standard Attachment	ECO_BUYER_1	ECO_BUYER_1

Collaboration

Create

Collaboration
Collaborazione Appalto 7200000060

Aprire o salvare ECO_BUYER_1.xlsx da st-en-dc-srm.eni.com? Apri Salva Annulla

SAP mySAP PLM cFolders Collaboration on the Web

Home Logout

Collaborazione Appalto 7200000060

Public Area

Bidding documents

Tech. Public Updates

Tech. Request for Quotation

You are browsing the Public Area. In this area, in the Bidding DocumentsFolder, you can view technical RFQ documents and any subsequent publicupdates. For accessing to Private Area you must select your offer in the dropdown menu. In the Private Area you are able to insert or view technical bid documents and private clarification.

Collaboration Collaborazione Appalto 7200000060

Navigation: Collaboration Overview

Current Path: Collaborazione Appalto...

Process Collaboration

Enter a name and description. If you want to create a collaboration by copying a template, select a template. Specify whether the new collaboration is to be used as template. Note that an Engineering Change will not be copied from a template or Public Area.

Name Collaborazione Appalto 7

Description Collaborazione Appalto 7200000060 BUYER_BE_DE1 10.08.2020 12:35

Authorization Read

Due Date DD.MM.YYYY

Due Time 00:00:00

Use as Template

Created by eBusiness Eni

Created on 10.08.2020 12:37:55

Changed by

Changed on

Check Tender details – Collaboration Area

Bidding Documents folder is organized in two subfolders: *Tech. Public updates* – folder used to provide attachments for updates on Tender; *Tech. Request for Quotation* – folder in which Buyer inserts tender technical specifications only in first publication phase.

NB Bidder can access to Public Folders in view mode only and are not allowed to upload any documents within that Area.

The screenshot displays a web interface for a collaboration area. On the left, a navigation pane shows a tree structure: 'Collaborazione Appalto 7200000060' > 'Public Area' > 'Bidding documents' > 'Tech. Request for Quotation'. The main content area is titled 'Folder Tech. Request for Quotation' and shows the current path: 'Collaborazione Appalto... > Public Area > Bidding documents > Tech. Request for Quot...'. Below the path, there is a 'Folder' section with a 'Name' field containing 'Tech. Request for Quotai', a 'Subscribe' checkbox, and an 'Authorization' dropdown set to 'Read'. A 'Cancel' button is located below these fields. Underneath, a 'Folder Contents' table lists one file: 'Tech. Request' (TEC_BUYER.xlsx, 9KB), which is marked as 'Read' with a green checkmark. The table columns are 'Name', 'Current Version', 'Read', 'Status', 'Changed by', and 'Changed on'. At the bottom, there are instructions for displaying RFQ attachments, submitting a bid, and requiring clarification.

Name	Current Version	Read	Status	Changed by	Changed on
Tech. Request	TEC_BUYER.xlsx (9KB)	✓		Buyer DE 01	10.08.2020 12:39:47

After checks and download of attachments it is possible to log-out from collaboration area by clicking on *Logout* button

Create Bid responses

Click on *Create Response*, system will create a new page with *Bid Response* details

Display RFX: 7200000060

Number 7200000060 Name BUYER_BE_DE1 10.08.2020 12:35 Status Published Remaining Time 0 Day

RFX Information Items **Notes and Attachments**

▼ Notes

Add Clear

Assigned To	Category	Text Preview

System shows message for New Bid Response created and opens Bid Response document sections.

Within section RFX Information system shows data and statistics about creation and changes of Bid Responses.

Create RFX Response: 8000000020

Response 8000000020 created

Number 8000000020 RFX Number 7200000060 Status Saved Remaining Time 0 Days 00:59:30 Total Value 0,00 EUR

RFX Information Items Notes and Attachments Summary Tracking

Event Parameters

Currency: Unità Monetaria Europea (EURO)

Status and Statistics

Created On: 10.08.2020 14:00:26 CET

Created By: Ms. Dr. Dina Jones

Last Processed On: 10.08.2020 14:00:26 CET

Last Processed By: Ms. Dr. Dina Jones

▼ Partners and Delivery Information

Create Bid responses – Item Data

Within *Items* section system shows all positions requested by buyer.

Clicking on Details it will be possible to edit details of selected item.

In both overview and details sections bidder can set Price, Quantity Price and Delivery time in days for any specific Item.

Create RFX Response: 8000000020

Submit Read Only Check Close Save

Number 8000000020 RFX Number 7200000060 Status Saved Remaining Time 0 Days 00:59:30 Total Value 0,00 EUR

RFX Information **Items** Notes and Attachments Summary Tracking

▼ Item Overview

Details Add New Copy Paste Delete Calculate Value

Line Number	Description	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency
0001	Electronic Material	Material		AT_100		10	10	EA	0,00	EUR
0002	Cables	Material		AT_100		100	100	EA	0,00	EUR
0003	Hardware	Material		AT_100						

Details for Item 0001 Electronic Material

Item Data Questions Notes and Attachments

▼ Basic Data

Identification

*Configurable Item Number: 0001

Control Key: Material functional

Item Type: Material

Product Category: AT_100

Product ID:

Description: Electronic Material

Item Variant Description: Original Item

Further Properties

Supplier Product Number:

Currency: Unità Monetaria Europea (EURO)

Required Quantity: 10 EA each

Submitted Quantity: 10 EA each

Price: 0,00 EUR Per: 1 EA

Incoterm Key/Location:

Delivery Date: 29.08.2020 00:00:00

Delivery Days: 000

Status and Statistics

NB: Bidders can't add new item positions and can't change quantity of requested items

Create Bid responses – Attachments

Within *Notes and Attachments* section it is possible to insert ne attachments related to a single Item or to all the Bid Response document.

Click on Add attachment and on *Browse* to select and insert local File, then click *OK* to confirm.

Edit RFX Response: 8000000020

Buttons: Submit, Read Only, Check, Close, Save

Number: 8000000020 | RFX Number: 7200000060 | Status: Saved | Remaining Time: 0 Days 00:43:33

Navigation: RFX Information, Items, **Notes and Attachments**, Summary, Tracking

Notes

Buttons: Add, Clear

Assigned To	Category	Text Preview
-------------	----------	--------------

Economical Attachments

Buttons: **Add Attachment**, Edit Description, Delete

Assigned To	Category	Description	File Name
The table does not contain any data			

Add Attachment (Top Dialog)

Here you can upload an attachment. You have to assign it to either the document general data or to an item

* Assign To: General Data (dropdown)

File: Sfoglia... (button)

Description: [text input]

Buttons: OK, Cancel

Add Attachment (Bottom Dialog)

Here you can upload an attachment. You have to assign it to either the document general data or to an item

* Assign To: Single Item (dropdown)

Item Number: 1 (input)

File: C:\Users\Marco\Desktop\Gi... Sfoglia... (button)

Description: [text input]

Buttons: OK, Cancel

Create Bid responses – Collaboration Area

Click on Collaboration Room Link. System opens Collaboration Area of Bid Response.

Drilling down the subfolder structure, it is possible to expand folder structure in which insert all attachments needed for technical Bid response specifications (Technical Bid) and optional Requests for Clarification (Request for Clarification).

The screenshot displays the ENI Collaboration Area interface. At the top, a yellow bar contains a 'Create' button. Below it, a grey bar shows 'Collaboration Room'. A red box highlights the selected work area: 'RFxResp 8000000020 INSTITUT BELGE DE L'EMBALLAGE'. A red arrow points from this box to a detailed view of the work area.

The detailed view shows the 'Home' page with a navigation pane on the left. The current path is 'Collaborazione Appalto 7200000080 > RFxResp 8000000020 IN S...'. The 'Bidding documents' folder is expanded, showing subfolders: 'Private Clarification', 'Request for Clarification', and 'Technical Bid'. A text box explains the Private Area capabilities:

You are browsing the Private Area. In this area you can:

- enter technical bid documents
- exchange private clarification with buyers

For accessing to Public Area, where you are able to view RFQ technical documents and any subsequent public updates, you must select "Public Area" in the drop-down menu.

The main content area shows the 'Work Area RFxResp 8000000020 INSTITUT BELGE DE L'EMBALLAGE' with a 'Help' link. The 'Change Work Area' section includes:

- Collaboration: Collaborazione Appalto 7
- Name: RFxResp 8000000020 IN
- Description: RFxResp 8000000020 INSTITUT BELGE DE L'EMBALLAGE
- Authorization: Read

Create Bid responses – Collaboration Area

It is possible to switch among public Area (RFx data) and Private area (RFx Resp) to check data related to RFx.

Home Refresh Search Logout

Collaborazione Appalto 7200000080

RFxResp 8000000020 INSTITUT BELG...
Public Area

- Private Clarification
- Request for Clarification
- Technical Bid

You are browsing the Private Area. In this area you can:

- enter technical bid documents
- exchange private clarification with buyers

For accessing to Public Area, where you are able to view RFQ technical documents and any subsequent public updates, you must select "Public Area" in the drop-down menu.

Folder Bidding documents

Current Path: [Collaborazione Appalto...](#) > [RFxResp 8000000020 INS...](#) > Bidding documents [Help](#)

Folder

To save any changes made, click Save.

Name

Subscribe

Authorization

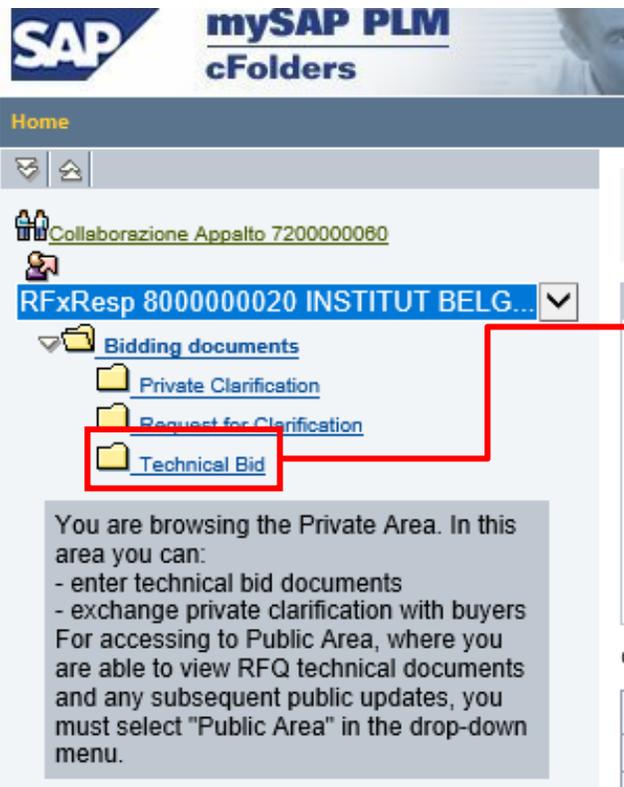
Choose an object to display the folder objects. To copy objects, select the required objects and then choose Copy.

Folder Contents						<input type="button" value="All"/>	<input type="button" value="None"/>
	Name ▲	Current Version	Read	Status	Changed by	Changed on	
<input type="checkbox"/>	Private Clarification				eBusiness Eni	10.08.2020 12:37:55	
<input type="checkbox"/>	Request for Clarification				eBusiness Eni	10.08.2020 12:37:55	
<input type="checkbox"/>	Technical Bid				eBusiness Eni	10.08.2020 12:37:55	

Create Bid responses – Collaboration Area

To upload technical specification document, open folder *Technical Bid* and click *Create* button.

To select a local file for upload click on *Document*



SAP mySAP PLM cFolders

Home

Collaborazione Appalto 7200000080

RFxResp 8000000020 INSTITUT BELG...

- Bidding documents
 - Private Clarification
 - Request for Clarification
 - Technical Bid**

You are browsing the Private Area. In this area you can:

- enter technical bid documents
- exchange private clarification with buyers

For accessing to Public Area, where you are able to view RFQ technical documents and any subsequent public updates, you must select "Public Area" in the drop-down menu.



Folder Technical Bid [Help](#)

Current Path: [Collaborazione Appalto...](#) > [RFxResp 8000000020 INS...](#) > [Bidding documents](#) > **Technical Bid**

Folder

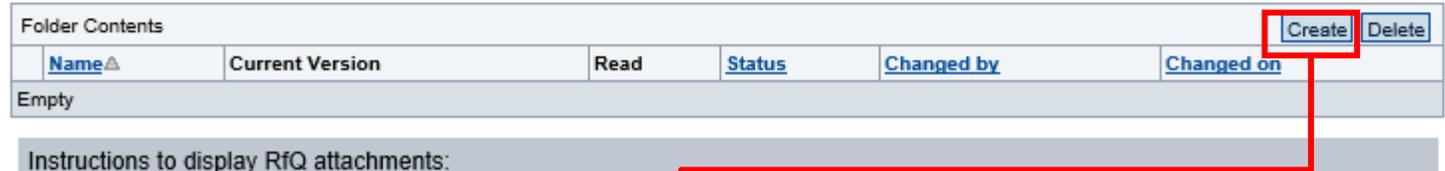
To save any changes made, click Save.

Name

Subscribe

Authorization

To create folder objects, select *Create*. To copy or delete objects, select the required objects and then choose *Copy* or *Delete*.



Folder Contents

Name ▲	Current Version	Read	Status	Changed by	Changed on
Empty					

Instructions to display RfQ attachments:



What do you want to create?

A document can contain any file in different versions.

Create Bid responses – Collaboration Area

To proceed with upload of an attachment, provide an optional file name and click on *Continue*.

Click on *Save* after file selection.

The image shows two overlapping web forms. The top form is titled "Create Document" and contains a navigation breadcrumb: "Collaborazione Appalto... > Offerta 8000000780 CAM... > Bidding documents > Technical Bid > Create Document". Below the breadcrumb, it says "Enter the name and a description. Decide whether or not you want to upload a local file now or later. Then choose Next." The "Name" field contains "Offerta tecnica" and is highlighted with a red box. Below it is a "Description" text area and a "Subscribe" checkbox. At the bottom, there is a radio button for "Upload Local File" and a "Continue" button, also highlighted with a red box. The bottom form is titled "Create Version" and has a breadcrumb: "Collaborazione Appalto... > Offerta 8000000780 CAM... > Bidding documents > Technical Bid > Offerta tecnica > Create Version". It says "To select the required file, choose Browse and then Save." Below this is a file selection field containing "Sfnolia", highlighted with a red box. At the bottom of this form is a "Save" button, also highlighted with a red box. A red arrow points from the "Continue" button in the top form to the "Save" button in the bottom form.

NB: name of attachment file in this subfolder must begin «TEC» prefix to be accepted by system

Create Bid responses – Collaboration Area

After file upload system shows attachment master data including author and time stamp of attachment creation.

The screenshot displays a web application interface for managing bid responses. On the left, a navigation pane shows a folder structure under 'Collaborazione Appalto 7200000060'. The 'Technical Bid' folder is highlighted with a red box. Below the navigation pane, a text box provides instructions for the Private Area.

You are browsing the Private Area. In this area you can:

- enter technical bid documents
- exchange private clarification with buyers

For accessing to Public Area, where you are able to view RFQ technical documents and any subsequent public updates, you must select "Public Area" in the drop-down menu.

The main content area shows the current path: [Collaborazione Appalto...](#) > [RFxResp 8000000020 INS...](#) > [Bidding documents](#) > [Technical Bid](#). Below this, a form allows creating a new folder. The 'Name' field is set to 'Technical Bid', 'Subscribe' is unchecked, and 'Authorization' is set to 'Write'. A 'Cancel' button is visible.

Below the form, instructions state: 'To create folder objects, select Create. To copy or delete objects, select the required objects and then choose Copy or Delete.'

The 'Folder Contents' table shows a list of files. The 'Current version' column is highlighted with a red box, and the 'Changed by' and 'Changed on' columns are also highlighted with a red box.

	Name	Current version	Read	Status	Changed by	Changed on
<input type="checkbox"/>	New Document	TEC Bidder_01.xlsx (9KB)			Dr. Dina Jones	10.08.2020 14:43:15

Instructions to display RfQ attachments:

NB: name of attachment file in this subfolder must begin «TEC» prefix to be accepted by system

Create Bid responses – Collaboration Area for clarifications

It is possible to send requests to buyers in private form uploading attachments within *Request for Clarification* sub folder.

To upload an attachment proceed as previously illustrated for Technical Bid.

Buyer will be enabled to answer to clarifications requests by a *Private Clarification* or within Public Area, as *Public updates*.

The screenshot shows a web application interface with a navigation pane on the left and a main content area on the right. The navigation pane shows a tree structure under 'Collaborazione Appalto 7200000060' with folders 'Bidding documents', 'Private Clarification', 'Request for Clarification' (highlighted with a red box), and 'Technical Bid'. A text box below the navigation pane explains the Private Area capabilities. The main content area shows the 'Folder Request for Clarification' creation form with fields for Name, Subscribe, and Authorization, and a 'Create' button highlighted with a red box. Below the form is a table for 'Folder Contents' which is currently empty.

Home Refresh Search Logout

Collaborazione Appalto 7200000060

RFxResp 8000000020 INSTITUT BELG... ▾

- Bidding documents
 - Private Clarification
 - Request for Clarification**
 - Technical Bid

You are browsing the Private Area. In this area you can:

- enter technical bid documents
- exchange private clarification with buyers

For accessing to Public Area, where you are able to view RFQ technical documents and any subsequent public updates, you must select "Public Area" in the drop-down menu.

Folder Request for Clarification [Help](#)

Current Path: [Collaborazione Appalto...](#) > [RFxResp 8000000020 INS...](#) > [Bidding documents](#) > Request for Clarification

Folder

To save any changes made, click Save.

Name

Subscribe

Authorization

To create folder objects, select Create. To copy or delete objects, select the required objects and then choose Copy or Delete.

Folder Contents						<input type="button" value="Create"/>	<input type="button" value="Delete"/>
Name▲	Current Version	Read	Status	Changed by	Changed on		
Empty							

Instructions to display RfQ attachments:

- technical attachments: click on "Technical Request for Quotation"
- economical attachments: are available in RfQ "Notes and Attachments" section

Create Bid responses – Collaboration Area

To log out from Collaboration Area, click on Logout on top right and close browser window 'Thanks for Using cFolders'.

The screenshot displays the SAP cFolders web interface. On the left, a navigation pane shows the breadcrumb path: **Collaborazione Appalto 7200000060** > **RFxResp 8000000020 INSTITUT BELG...** > **Bidding documents** > **Request for Clarification**. A red box highlights the **Logout** button in the top right corner of the interface. A red arrow points from this button to a large red-bordered window that has appeared in the foreground. This window contains the text **Thanks for Using cFolders**, a globe icon, and the SAP logo with the slogan **THE BEST-RUN BUSINESSES RUN SAP**. The background interface shows a 'Folder Request for Clarification' dialog with fields for Name, Subscribe, and Authorization, and a 'Cancel' button.

Save Bid Response

Once created, bidder can click on Bid response *Save* button to save a draft document that can be sent after.

System will confirm Bid Response creation with number of document.

The screenshot displays the 'Create RFX Response' interface for document ID 8000000020. At the top, a yellow header contains the title and a row of buttons: 'Submit', 'Read Only', 'Check', 'Close', and 'Save'. The 'Save' button is highlighted with a red box, and a red arrow points from it to a confirmation message at the bottom right. Below the buttons, a summary row shows: 'Number 8000000020', 'RFX Number 7200000060', 'Status Saved', and 'Remaining Time 0 Days 00:48:19'. A navigation bar includes 'RFX Information', 'Items', 'Notes and Attachments' (highlighted with a dashed box), 'Summary', and 'Tracking'. Under 'Notes and Attachments', there is a 'Notes' section with 'Add' and 'Clear' buttons, and a table with columns 'Assigned To', 'Category', and 'Text Preview'. The table is currently empty. At the bottom right, a yellow confirmation message reads: 'Response 8000000020 saved' with a green checkmark icon.

Elaborate Bid responses

To elaborate saved bid responses, *Refresh* list of tenders and select the RfX to be checked.

Click on *Display* response and open the Bid Response in display mode. Click on *Edit* to elaborate the Bid Response.

RfX / BID category **All (1)** Published (0) Completed (0)

RfX / BID category - All

Show Quick Criteria Maintenance

View: [Standard View]

Event Number	Event Description	Event Type	Event Status	Start Date	Start Time	End Date
7200000060	BUYER_BE_DE1 10.08.2020 12:35	Bid invitation	Published		00:00:00	10.08.20

Display RfX Response: 8000000020

Number 8000000020 RfX Number 7200000060 Status Saved Remaining Time 0 Days 00:01:33

RfX Information Items Notes and Attachments Summary Tracking

Event Parameters

Currency: Unità Monetaria Europea (EURO)

At any time it is possible to check remaining time for Bid response submission.
Check header data of Bid Response

Check Bid responses

It is possible to check Bid response data to verify if anything is correct.

Edit RFX Response: 8000000020

Submit | Read Only | **Check** | Close | Save

RFX response is complete and contains no errors

Number 8000000020 RFX Number 7200000060 Status Saved Remaining Time 0 Days 00:00:44 Total Value

RFX Information Items Notes and Attachments Summary Tracking

Event Parameters

Currency:



Check and Submit Bid responses

If Bidder submits a Bid response after Tender deadline has passed, system will block activity with an error message informing that deadline of tender was reached.

It is no longer possible to submit a Bid response unless Tender extensions.

The screenshot displays a web interface for managing an RFX response. At the top, a yellow header bar contains the text "Edit RFX Response: 8000000020". Below this, a row of buttons includes "Submit", "Read Only", "Check", "Close", and "Save". A red-bordered box highlights an error message: "End date reached and submission deadline has passed". Below the error message, a yellow bar displays key information: "Number 8000000020", "RFX Number 7200000060", "Status Saved", "Remaining Time 0 Days 00:00:00", and "Total". A navigation bar below this includes "RFX Information", "Items", "Notes and Attachments", "Summary", and "Tracking". Under the "RFX Information" tab, the "Event Parameters" section shows "Currency: Unità Monetaria Europea (EURO)".

Check and Submit Bid responses

To submit Bid response click on *Submit* button.

A confirmation message will be presented by system; after submission it is no longer possible to change Bid response, unless buyer returns the Bid Response to Bidder. Click on *OK* to proceed with Bid Response submission.

A success message will confirm response submission.

Edit RFX Response: 8000000020

RFX response is complete and contains no errors

Number	RFX Number	Status	Remaining Time	Total Value
8000000020	7200000060	Saved	0 Days 00:00:44	

RFX Information | Items | Notes and Attachments | Summary | Tracking

Event Parameters

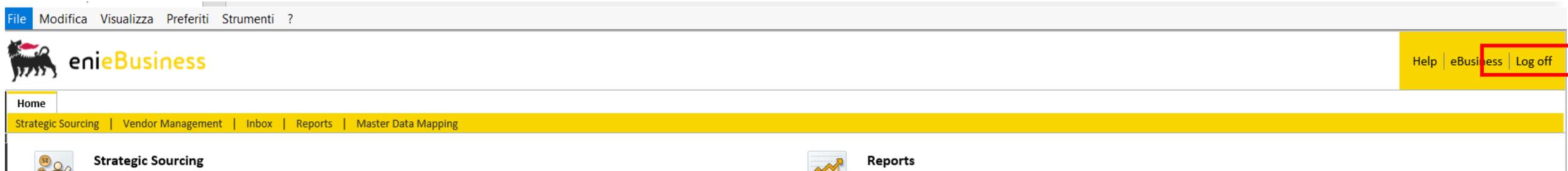
Currency:

Confirmation required

Please ensure that you saved all Tech. and Econ. documents before confirm

eBidding Logoff

To Logoff eBusiness, click on Log off.



The screenshot displays the top navigation bar of the eniBusiness application. The menu includes 'File', 'Modifica', 'Visualizza', 'Preferiti', and 'Strumenti ?'. The 'eniBusiness' logo is on the left, and 'Help | eBusiness | Log off' is on the right. The 'Log off' link is highlighted with a red box. Below the navigation bar, a yellow bar contains the text 'Home', 'Strategic Sourcing | Vendor Management | Inbox | Reports | Master Data Mapping'. Below this, there are two main sections: 'Strategic Sourcing' with a magnifying glass icon and 'Reports' with a line graph icon.



Documentation

eBusiness eBidding system is available at:

https://esupplier.eni.com/PFU_en_US --> Other Systems → Eni Subsidiaries Tenders → P&CM – Download Documents

The screenshot shows the eniSpace website interface. At the top, there is a navigation bar with the eniSpace logo, a search bar, and links for 'FAQs/Contacts', 'Invoicing codes', 'Other systems', 'EN', and 'Log in'. Below the navigation bar, there is a main menu with links for 'Home', 'What is eniSpace', 'JUST!', 'Business Opportunities', 'Innovation Match', 'Agorà', and 'Health Emergency'. The main content area features a section titled 'Eni Subsidiaries Tenders' with a '1' icon and the text 'Here you can access the electronic tenders system for Eni Subsidiaries.' Below this, there is a 'System' dropdown menu with 'Select System' and an 'Enter' button. A 'Download documents' section is visible, containing a list of documents for download. The document list includes:

Document Name	Size	Action
Ebusiness - Technical Requirements - June 2018	179.1 kB	Download
GPS - Eni etender regulations		Download

Click on icon + to open Download document section to download documentation related to eBidding service



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